

Accessing Time and Attendance

time-help.frontlineeducation.com/hc/en-us/articles/115003455007-Accessing-Time-and-Attendance

Access Time and Attendance Through Absence Management

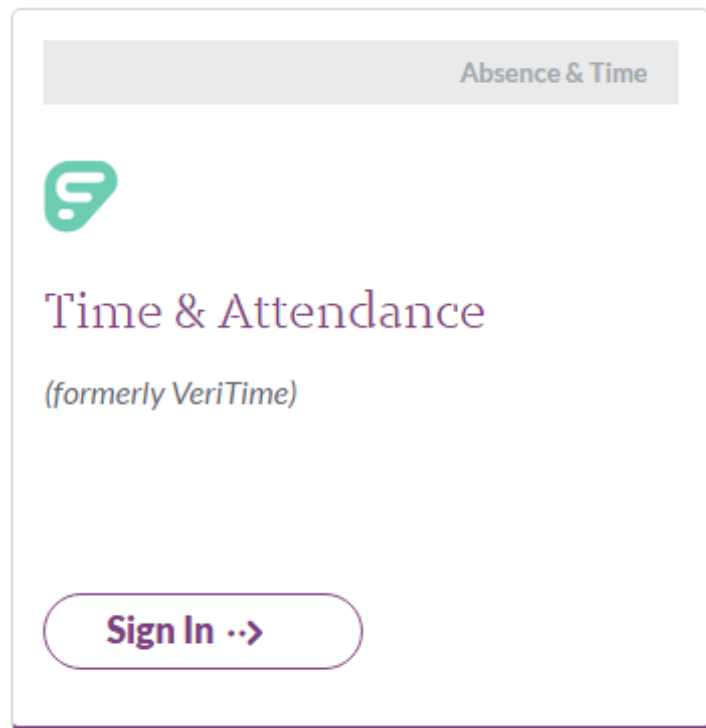
If you are logged in to the absence management system, you can access time and attendance simply by selecting the app switcher and clicking the **Time & Attendance** option.



Direct Login

To log in to time and attendance, go to <https://www.frontlineeducation.com/SignIn>. Click the **Sign In** button inside the Time & Attendance square.

On the next page, enter your **ID or Username** and **PIN or Password** into the boxes and click **Sign In** to be taken to your time and attendance home page.

The image shows a sign-in form titled "Time & Attendance" with the subtitle "Formerly VeriTime". The form has a dark purple header with the title and subtitle. Below the header is a white box containing the "Sign In" title. Inside the white box are two input fields: "ID or Username" and "PIN or Password". Below these fields is a blue "Sign In" button. At the bottom of the white box are two links: "Forgot ID or Username" and "Forgot PIN or Password", separated by a vertical line. Below the white box is a grey bar with the text "Or Sign In with Organization SSO".

If you are an absence management user, your time and attendance User ID and PIN will be the same as your User ID and PIN for absence management.

Forgot Your ID or PIN?

If you have forgotten your ID or PIN, you can click **I forgot my ID or username**, or **I forgot my PIN or password**, depending on the circumstance.

Forgotten ID

In the case of a forgotten ID or username, enter the **Email Address** associated with your account and click **Email Username**. Retrieve the email and follow instructions within it.

Provide the email address you currently have
on file in your district. We will send all
associated IDs or usernames to that address.

Email Address

Email Username

[Return to Sign In](#)

Forgotten PIN

In the case of a forgotten PIN or password, enter your **ID or Username** associated with your account and click **Continue**. Retrieve the email and follow instructions within it.

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Provide your ID or username and we will email
you instructions to change your PIN /
password.

ID or Username

Continue

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