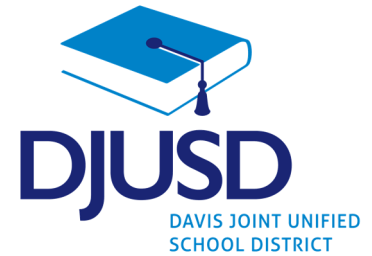


Portal Opens  
July 25, 2022



## NEW STUDENT REGISTRATION

**NEW STUDENT ENROLLMENT in DJUSD now begins ONLINE!**  
**New to DJUSD? Please visit our District Website at [DJUSD.NET](http://DJUSD.NET):**

- ▶ SCHOOLS
- ▶ ENROLL

1. Only a legal parent/guardian may register a student.
2. In addition to the forms on line, you must also provide the following required documents: (you may submit via email [enrollment@djUSD.net](mailto:enrollment@djUSD.net) or in person at the district office)
  - Legal verification of the child's date of birth (Certified Birth Certificate or Pass-port)
  - Immunization records
  - 1 proof of residence
    - Current Lease or Mortgage Statement
  - Legal Parent/Guardian identification (Driver's License or Passport)
3. Once Registration is complete, you are eligible for Online Re-Enrollment.
4. The district office will provide online re-enrollment instructions.

## ENROLL IN TK-12

## ENROLL PRE-K



## CURRENT AND RETURNING STUDENTS

**Currently enrolled at DJUSD?** The following information is required for updating student information online:

1. Only a legal parent/guardian can complete Online Re-Enrollment in the DJUSD Parent Connection Portal at [parentportal.djUSD.net](http://parentportal.djUSD.net)
2. You will need to provide a valid email address to the school your student will attend.
3. You will need your unique PIN and PASSWORD assigned by DJUSD. See FAQ below if you do not have your pin and password.

This new feature will allow you to re-enroll and update all of your student(s) information throughout the year. Legal parents/guardians will be able to conveniently update student enrollment information from any computer with internet access.

## UPDATE FAMILY AND STUDENT INFO



## (?) FREQUENTLY ASKED QUESTIONS (FAQ)

1. **What do I need to complete Online Re-Enrollment?** Legal parents/guardians will receive an email about how to retrieve their unique PIN and PASSWORD and re-enrollment instructions for login the week of July 18, 2022. You will use these to log into the Parent Connection Portal beginning-July 25, 2022, at 8:00 am.
2. **What if I cannot find my PIN and PASSWORD?** You may request your login information through the Parent Connection Portal at [parentportal.djUSD.net](http://parentportal.djUSD.net) by providing the email address already on file with the district. If you still have problems, please call the Online Re-Enrollment Help Desk at (530) 757-5300 x117, Monday-Friday (M-F) between 8:00am and 3:00pm.
3. **What if I do not have a computer or internet? Or what if I just can't figure it out?** No problem! Call the Online Re-Enrollment Help Desk at (530) 757-5300 x117 to get assistance M-F between 8:00am-3:00pm.
4. **Is Online Re-Enrollment available in Spanish?** Yes. The Parent Connection Portal will prompt you to select Spanish after log-in.
5. **Do I need to complete separate Online Re-Enrollment for each of my children?** When you log-in to the Parent Connection Portal, all of your children in the school district should appear. You will need to update and complete the required information for each child. Certain information such as emergency contact data will transfer to each child's record with a click of a button.
6. **Can I make changes to my information during the school year?** Yes. You can log in to the Parent Connection Portal and update information throughout the school year. Note: Address changes or updates that are legal in nature will require verification and must be completed in-person at your school office.
7. **What is the deadline for Online Re-Enrollment?** Online Re-Enrollment opens on July, 25, 2022, at 8:00am. Families will need to complete this process **PRIOR** to attending Secondary Schedule Pick-Up or Elementary School Paperless Parades; Online Re-Enrollment is required to receive student class schedules or teacher assignments.
8. **Do all parents/guardians need to complete Online Re-Enrollment?** All legal parents/guardians have unique pins and passwords. However, only one adult per student must complete the Online Re-Enrollment process.
9. **What if I have more questions?** Please call the Online Re-Enrollment Help Desk at (530) 757-5300 x117, Monday-Friday between 8:00am and 3:00pm during the summer. Once school sites re-open, please call your school office for assistance.